

GLENVIEW EDUCATION FOUNDATION

2009-10 GRANT APPLICATION FORM

Supporting District 34's Tradition of Educational Excellence

Application Deadline is March 15, 2010

Applicant Information

Applicant Name(s): _____

Position: _____

School/Affiliation: _____

Work Phone: _____

Email: _____

Date: _____

My principal/supervisor has reviewed this proposal: yes no

Project Information

Project Title: _____

Start Date: _____

School(s) and Grade Level(s) where project will be implemented:

Executive summary:

This section should be one to two paragraphs long, and succinctly describe the nature of the proposed initiative; whether it is focused primarily on a STAR Initiative and which one(s); the type of student learning, student behavior, or other instructional benefits expected; and the number of students expected to be directly affected.

Detailed Explanation of the Project:

1. Please explain whether and how the proposed initiative directly and primarily supports one or more of the STAR Initiatives. If the proposed grant does not directly and primarily relate to a STAR Initiative, please identify the significant student learning outcome furthered by the proposal.

2. Please explain the ways in which the proposed initiative would be a significant departure from, extension of, or enhancement to existing student development opportunities or existing District practices in this instructional area.

If applicable, please be sure to explain any particularly creative, innovative, or imaginative new teaching methods, technologies, or approaches to student curriculum. Similarly, please be sure to explain how the proposed initiative, if successful, has the potential to transform instruction and/or student learning in D34 as compared to present practices and levels of student engagement and performance. Ideally, this section will include or provide reference to data and research that supports the need for this project.

3. Please describe the scale, scope, and duration of the proposed initiative.

In this section, be sure to explain the number of teachers/instructors collaborating on the project, the number of students expected to directly benefit, the anticipated time frame to implement the program, and the time horizon for assessing the outcomes from these efforts.

4. Please describe the student learning, student behavior, or other instructional outcome benefits expected to be realized from the project.

The focus of your project must be on enhancing the instructional program and improving student outcomes. Explain what the students are going to do. If your proposal involves the purchase of materials, explain how will those items be used and why they are needed; all purchased equipment and materials must enhance and support the instructional objectives rather than being an end in itself. To the extent practical, please provide us with realistic beneficial outcome targets, including a comparison with current outcomes under existing practices. If your proposal involves teacher investment such as professional development, please explain how you intend to apply the knowledge you gain as well as how you intend to share those insights and practices with your colleagues.

5. Please identify the quantitative or qualitative measures that you, as an educator, believe should be used by the GEF and other stakeholders to evaluate the key benefits of the proposed initiative.

The GEF recognizes that some of the anticipated benefits may be strongly correlated to the project and others may be less directly (or more cumulatively) associated with the project, but it is important that we understand how success should be gauged. In identifying these measures and the extent of expected benefits, please also explain whether there is relevant "baseline" performance information currently available for the relevant student populations, whether new assessment tools would need to be developed or acquired in order to fairly judge the success of the program, and how much time should be expected to pass before results begin to manifest.

6. Please describe your plan for implementing, assessing the success, and sharing the results of the proposed initiative.

Description should include, at a minimum, a discussion of the time necessary to acquire and begin using relevant materials; teacher development that may be required; milestone steps and dates to assure project is on track; means by which information relative to success measures will be collected and analyzed including interim criteria for assessing the progress and continued feasibility of the project; and mechanisms through which participating instructors intend to share program materials and experiences resources with colleagues and GEF. Discussion should also address critical challenges to success of the project and plans to mitigate those threats. At a minimum, all successful grant applicants are required to provide written reports to the GEF evaluating and assessing the success of the proposal; additional digital materials, such as video showing utilization in classroom or instructional materials that can be adopted by other teachers, are strongly encouraged.

7. Please explain why you believe the proposed initiative is feasible, practical, and cost-effective means of securing the anticipated benefits.

Detail any research you have done to support the proposal and your conclusions. When relevant and available, please include information concerning the implementation and impact of similar initiatives at other schools, whether within or outside District 34.

8. Please indicate whether additional District (non-GEF) funds or other resources are in place (or being sought in support) of the proposed initiative or related efforts, as well as the likelihood of sustained support from those other sources.
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9. Please describe whether the proposed initiative, if ultimately judged successful, is likely to be replicable and scalable beyond the initial implementing group and what additional resources would be required.
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10. Please provide a detailed budget reflecting all expenses (and timing) believed necessary for successful implementation.

A detailed budget should include line items reflecting the following: the number of staff hours to prepare and implement the project, each staff member's hourly rate, and total cost of staff compensation; the cost of all materials or equipment, including shipping and installation costs if applicable; the cost of any required licenses or permits; warranty costs; a budget for travel expenses, if applicable; training/development fees, if applicable; and other notable items or expenses. Please include copies from material suppliers clearly showing costs and shipping fees. Do not include taxes for material suppliers as the GEF is a tax exempt organization. If recurring/ongoing funding is expected from GEF to sustain this program for a reasonable period, identify the projected length of time funding would be needed and break out future funding as a separate line item in your budget.

Itemized Budget:

ITEMS	COST
• _____	\$ _____
Total Cost	\$ _____

Please submit your grant application as an electronic attachment to GEF at grants@gef34.org. Electronic applications are available on the District's intranet site as well as at www.gef34.org. **Late applications will not be considered.**